



Governance Council Meeting Minutes
Open to the Public
September 12, 2013
Harvest Ridge Cooperative Charter School
9050 Old State Hwy, Newcastle, CA 95658

Meeting Facilitator: Dan Flom, HRCCS Governing Council Chair

6:30pm OPEN SESSION Room 4 HRCCS

1. Call to Order - 6:32 pm by Dan Flom
2. Roll Call and Establishment of a Quorum -Present: Chuck Cech, Mike Peoples, Drew Clader, Mike Hilmen, Dan Flom

Also present - Janet Sutton, Steve Scott, Dale Henkelman, Cathy Shaeffer (late), Nancy McKenzie

3. FROM THE GENERAL PUBLIC - *It is the policy and practice of the Governance Council of Harvest Ridge Cooperative Charter School to encourage public attendance and participation at its meeting. This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Council regarding matters not on the agenda, but within the Council's subject matter jurisdiction, and is limited to 3 minutes per individual. The Council is not allowed to take action on any item that is not on the agenda except as authorized by Government Code Section 54954.2.*

*Dale Henkelman (parent at HRP A) is interested in a transitional kindergarten for next year at the Placer Academy site. He would also like to see if we can make a plan for long-term transition from Placer Academy to WSCA for high school for our children.

*Need to address the community member ending date status of the term.

4. Reports And Communication
 - 4.1. Student Council Report - Student Council members are doing announcements over the intercom for all students. They are doing a great job!
 - 4.2. Director's Report - Enrollment at HRP A is 187, HRCCS is 106, and Home Study is 9. Focus has been put on Common Core standards, new report cards, grading rubrics.
 - 4.3. Staff Report
 - 4.3.1. HRCCS - Back to School night was last night, good attendance. School going well, lunch area almost done and working well. After school pick-up has been addressed and is improving. Promethean Boards are installed and working well.
 - 4.3.2. HRP A - Steve reported Spanish program on hold until they can hire a new person. District purchased a license for Schoology. Steve reported on how this program works. It is a Learning management system.
 - 4.4. Budget Report - Nancy reported on last years budget 2012-2013 - See the enclosed budget attached to minutes.
 - 4.5. Chairman's Report - Dan reported he and Mike Hilmen met owner of the building for Placer Academy. The owner took the building off the market. It is no longer for sale. He is pleased with Placer Academy being there. It was a positive meeting. Encouraged the Council members to go and visit Placer Academy. Next month's meeting is organizational meeting.
 - 4.6. PTO Report - Janet reported PTO is up and running. First fundraiser is Butter Braids and PTO is organizing Field Trips. Enrichment committee is going forward. Steve reported on HRP A PTO and that they had an election last night. They have a full working PTO board. They had an Ice cream social today at HRP A for students who earned it through their reading logs. PTO Pres. is Angela Brooks, Monica Mc Call is treasurer and Addie Garnica is secretary.

- 4.7. IT/Computers Report - We need to get some computers for HRP. Much discussion on technology for both schools. Dan suggested that both schools get together and make a tech plan and get a committee together and present a plan to the Council.
- 4.8. District Report - District is settled in their new offices. Janet mentioned our Council is waiting for MOU response from Kathleen Daugherty. All contracts sent to District were approved.
- 4.9. Communications from the Community -Music Docent has offered to include our school with the docent program. Anti-bullying assembly will be here in October. Mr. Serrano's 5/6 grade will be gone at Pigeon Point so we will try to video tape it for them.

5. ACTION ITEMS - CONSENT AGENDA

All actions listed under the Consent Agenda are considered to be routine, and will be enacted by one motion followed by a vote. There will be no separate discussion of these items unless a member of the Council requests that a specific item be removed from Consent Agenda, and discussed. Such items will be considered separately in the order in which they appear on the agenda.

- 5.1. Approval of Bill Warrants for August 2013
- 5.2. Council Minutes - request to approve Council minutes for August 1, 2013 meeting and August 15, 2013
- 5.3. Approval of Additional Personnel & Salaries for 2013-14 School Year

Chuck motioned to approve the Consent agenda, Mike H. seconded. All in favor. Motion carries.

6. ACTION ITEMS - REGULAR AGENDA

Protocol for action items includes a staff presentation/overview, questions from the Council, public input, closing of public input, deliberation and voting by the Council. During public input, there will be a time limit per person, normally 3 minutes, set by the Council Chairman.

6.1. Approval of Revision to PP1330 - Facility Use Agreement

Janet mentioned she and Steve brought it back tonight to Council. Janet reported that at HRCCS we do not have the space so we do not have groups other than our school use the building. HRP. has a different policy.

Council will not vote on this tonight. Not enough information on the impact for Staff, budget and liability for HRP. Further discussion advised.

7. CONSIDERATION OF: DISCUSSION/ACTION/INFORMATION ITEMS

7.1. Facility Lease for HRCCS with NESD

Much discussion brought up about the Facility Lease and the MOU. This will be sent to legal counsel as a first draft.

8. UPCOMING AGENDA ITEMS

- 8.1. Governance Council Handbook
- 8.2. Technology Plan
- 8.3. October Closed Session-Personnel - Oct. 3 - 6:00 open session at 6:30
- 8.4. Facility Lease for HRCCS with NESD - will bring back for approval

9. Meeting Adjourned - 8:45 p.m.

Future Meeting Dates: October 3, 2013

In November regular meetings will start at 6:00 p.m.

HRCCS Governance Council meetings will normally be held the first Thursday of the month, August - June. Special Meetings may be called anytime with proper notice.

Accommodating Those Individuals with Special Needs - In compliance with the Americans with Disabilities Act, the Newcastle Elementary School District encourages those with disabilities to participate

fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact our office well in advance of the regular meeting you wish to attend so that we may make every reasonable effort to accommodate you.

Minutes Prepared by

Cathy Shaeffer

Approved by the Governance Council on October 3, 2013

Governance Council Chairperson

Governance Council Vice Chairperson